

# Auditorium B Instructions

1. Locate the control panel in the podium, to the right of the metal computer cart.
2. Touch the control panel to awaken it, select "Press here to begin".
3. At the top of the home screen, select "Laptop". If you have permission to use the local computer, select "PC".
4. At the bottom of the touch panel screen, select "Settings" then select "Down" to lower the projection screen.
5. If you are using a laptop, locate the HDMI or VGA cable under the computer cart. Attach either cord to your laptop.
6. When you are finished, select "Power" in the bottom right corner of the touch panel screen, then select "Yes, Power down and exit" to shut down the system.